TO: Staff Senate Members
FROM: Catherine Murphy Secretary, Staff Senate
DATE: June 28, 2011
SUBJECT: Minutes from June 15
th meeting
In attendance: Ms. Bealla, Ms. Bevacqua, Mr. Cawley, Ms. Cherra, Mr. Clark, Ms. Clause, Ms. Cullen-Brown, Ms. Eagen, Ms. Falbo, Mr. Franceschelli, Mr. Gaylets, Ms. Hynosky, Ms. Jachimowicz, Ms. Laffey,
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Sakowski, Ms. Stamford, Ms. Thomas, Mr. Wasalinko, Mr. Wetherall, Mr. Wimmer.
Ms. Falbo will be voting for Ms. Fetsko ĂƚƚŽĚĂǇ͛ƐŵĞĞƚŝŶŐ͘
1. Mr. Murphy began that meeting at 10:10 a.m. in the PNC Board Room in Brennan Hall by
welcoming everyone to the first meeting of the 2011-2012 year. Ms. Stamford offered the
opening prayer. Mr. Murphy asked the new senators and alternates to introduce themselves to
the Senate.
As the committee sign-up sheets were passed out, former committee chairs gave a brief
overview of the work of each committee. Senators and alternates were informed that they

During his presentation Mr. Steinmetz said that the University is committed to:
 continue to produce a balanced budget
 ĐŽŶƚŝŶƵĞƚŚĞĨŝƐĐĂůĚŝƐĐŝƉůŝŶĞƚŚĂƚŚĂƐĂůůŽǁĞĚƵƐƚŽ͞ďƵĚŐĞƚĨŽƌƐƵƌƉůƵƐ͟ŽǀĞƌƚŚĞůĂƐƚ
few years
 continue to look for new sources of income (i.e. new programs, semesters)
 continue to build budgets based on the income 890 freshmen will bring in
 continue to look at how our tuition and fees compare to our competitors
 continue to be conscious of the cost parents and students can afford
 continue to keep tuition increases around 4%

Mr. Steinmetz was asked:
 When you are talking about the surplus is graduate tuition included in the surplus?

Ms. Steinmetz said that the Graduate School revenue target is budgeted. He said that
we count on the Graduate School, Deltak and BISK revenues.

 Has the merit pay ǁĞ͛ǀĞďĞĞŶŚĞĂƌŝŶŐĂďŽƵƚďĞĞŶĐŽŶƐŝĚĞƌĞĚŝŶƚŚĞďƵĚŐĞƚ͍,ŽǁƚŽ
fund it? What should be the amount for it to be effective?

Mr. Steinmetz said that AC is wrestling with this. He said we need to recognize the high
performers and still give enough of an increase to our regular employees.

 When the staff retirement program was proposed was it to save the University money?
How was that planned?

Mr. Steinmetz said that he could only give his opinion. He said that he looked at Holy
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positions. He said that we made the decision not to do that, but rather trust each vice-president to review the positions affected in their divisions, to update the job
descriptions and refocus position if necessary and to make sure the position is needed.

Mr. Steinmetz thanked the Senate for the opportunity to come and speak today. He said that he
realizes that sometimes people are more comfortable talking one on one; he said that he would
be happy to speak with anyone.

To view Mr. Steinmetz complete presentation, visit the Staff Senate Web Site.

5. WƌĞƐŝĚĞŶƚ͛ƐZĞƉŽƌƚ͗
Mr. Murphy explained that we will be electing Vice President to a one year term today. He said
ƚŚĂƚŽŶĞŽĨƚŚĞsŝĐĞWƌĞƐŝĚĞŶƚ͛ƐƌĞƐƉŽŶƐŝďŝůŝƚŝĞƐŝƐƚŽĐŚĂŝƌƚŚĞfinance committee. He said that
we will also be electing a President Elect today. This person will shadow the president this
coming year and will serve as the president for a two year term beginning next year. He
explained that the Vice President and the President Elect can be the same person.

6. Election:

Ms. Murphy announced the candidates for President Elect:
Ms. Cullen-Brown
Ms. Cathy Mascelli - declined
Mr. Joseph Wetherall - declined
Mr. Mark Murphy - declined
Ms. Murphy announced the candidates for Vice-President:
Kym Fetsko
Ms. Cathy Mascelli - declined
Ms. Anne Marie Stamford
Ms. Cullen-Brown is the President Elect
Ms. Fetsko was elected VP by a majority
Mr. Murphy congratulated Ms. Cullen-Brown.
Mr. Wimmer made a motion to adjourn the meeting which was seconded by Ms. Bealla. The meeting
adjourned at 11:15 am